Bismillah

**Parents/Guardians ’ Responsibilities**

1. Attendance and Punctuality: Your child must be brought to maktab on time and must not be absent. In the group teaching method, if your child is late by just 5 minutes, he/she will miss an entire subject.
2. Sunnah Uniform: Your child needs to wear Sunnah clothing as a training that Islam has an identity and success is in following Islam.
3. Salah Chart: As your child will become mature, Salah will become obligatory upon him/her. For every missed Salah there is a punishment of many years in Jahannam. Hadith states that “order children to Salah at the age of 7 and punish them for missing it at 10 years of age.” We must save them from punishment of Jahannam. To bring this into practice we strongly urge the Salah chart to be filled up by parents daily.
4. Communicating with the Maktab teacher or MR: You should communicate regularly with teacher and MR (masjid representative) with any concerns regarding your child’s development and studies.
5. Sign after each lesson (all 5 subjects) after testing them: Listen from your child daily what he/she has learned that day and sign after they complete a lesson. This will make them serious about maktab.
6. Observe whether they are practicing: Encourage your child to implement what they are learning in maktab. For example: giving Salam to parents and family, following the Sunnah etiquettes, reciting Duas of eating, drinking, sleeping, etc.

Also, encourage your child to teach and remind family members, friends to do the same.

1. Start daily Taleem at home: Even if it be for 10 minutes, start this Amal at home. Use the books of Fazaile Amal, etc. This is vital for creating and retaining Deen at home.
2. Monthly Quiz and progress cards: These will be sent home for signing by you. Please sign and observe whether child is improving or not. Please contact Maktab if you did not receive it at least once a month.
3. Give the monthly tuition on time: This will help run the Maktab smoothly.
4. Always make Dua: Make duas for the Deeni development of your child as well as a good life in this world. Your Duas will be accepted for your children.
5. Not to be too harsh or too soft in doing their Tarbiyah: For the character development of children to occur, you must place a very stern eye on what kind of friends they make--this will decide the outcome of our children. Never allow them to sleepover at other people’s homes.